

Paradise Hills Special Zoning District Complaint Form

Please complete one (1) Complaint Form PER LOCATION. Your complaint will be processed in the order received. Complaints are forwarded to other Bernalillo County enforcement entities if the complaint falls under another enforcement jurisdiction.

Complaints determined to involve public safety or environmental hazards will be expedited.

Your contact information is required to process your complaint. Your contact information will NOT be disclosed to anyone so long as you show you are exercising your right to provide it in confidence.

However if your information isn't available to be reviewed by the property owners or residents to whom the complaint is directed, it cannot be used in future quasi-judicial or judicial proceeding. Please file a complaint form and email it to ekhaley@comcast.net or mail it to P.O. Box 66791 Albuquerque New Mexico 87193

A complaint may involve zoning issues, such as: storage and/or dumping of solid waste; abandoned, inoperable and junk vehicles; construction without building permits; businesses operating without a permit; storage of commercial vehicles on residential properties (front yard); open storage of trash or junk; inoperative vehicles and/or auto parts; noise; multiple dwellings on one lot; using trailers or RVs as residences, high profile or RVs parked in the front of R-1 or R-2 properties; overgrown weeds; or vector control (insects, rodents).

YOUR INFORMATION AS A COMPLAINANT:

Please indicate if you are furnishing your contact information in confidence: If that is the case then the information you provide cannot be used in District Court or in a quasi-judicial complaint hearing.

Your First Name:

Your Last Name:

Your Street Address:

Your City:

Your State:

Your Zip Code:

Your Phone Number (AAA-NNN- NNNN):

Your Email Address:

Yes, my complaint is filed in confidence:

LOCATION OF PROPERTY THAT IS THE SUBJECT OF COMPLAINT:

Property Owner's Name:

Street Address:

City:

State:

Zip Code:

Resident's Name if Different than Property Owner:

Phone Number (AAA-NNN- NNNN):

Email Address:

Management Company

Address:

Phone Number (AAA-NNN- NNNN):

Email Address:

INFORMATION IDENTIFYING THE PROPERTY IN COUNTY RECORDS:

Indicate here if you want to submit this complaint without complete street or Uniform Parcel Code Number or UPC# and Zone Map. This may prevent the processing of your complaint! _____

House #:

City:

- AND/OR -

Zone Map and

Parcel Number (00000-00-00- 00000):

Street Name:

Zip Code:

Need assistance determining the location?

Please view Bernalillo County's web-based maps: <http://gisweb.Bernco.gov>

COMPLAINT-CATEGORY AND BRIEF DESCRIPTION

Please check all that apply and provide a brief description

STORMWATER/EROSION CONTROL AND SITE DEVELOPMENT:

- Channel Erosion
- Drainage from Road
- Dust from Construction
- Environmental Issue(s) (Section 4)
- Flooding
- Grading/Land Disturbance (Section 4)
- Hazardous pollutant(s) (Section 4)
- Lot Drainage
- Mud on Road
- No erosion control fencing
- Pond construction/impact (Section 4)
- Siltation from Construction
- Stream buffer encroachment/impact (Section 4) Water supply impact (Section 4)
- Wetland impact (Section 4)
- Other (indicate below)

ZONING:

- Accessory apartment (Section 3: Living Quarters, Accessory and Section 16.2)
- Accessory Tourist Lodging (Section 3: Living Quarters, Accessory)
- Accessory building or structure (Section 16.2)
- Abandoned Structures
- Approvals: New Building
- Building without a Permit
- Cell Tower
- Clearing/tree cutting (Section 4)
- Grass & Weed (Section 20)
- Home occupation (Section 3)
- Illegal dwelling (Section 20)
- Inoperable vehicles (Section 8)
- Junkyard (Section 3)
- Exterior Lighting (Section 18)
- Mobile Home (Sections 3, 8 and 9)
- Noise (Sections 11,12, 13 and 20)

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- Occupy without a Certificate of Occupancy (Section 20)
- Planned Development Permit conditions (PDP) (Section 14)
- Plat resurvey or classification
- Setback (Section 18)
- Sign (Section 10, 11,13, 14,17,18,19,and 20)
- Site plan (Section 4)
- Special Use Permit conditions (SUP) (Section 13)
- Temporary Sign (Section 18)
- Unlicensed Rooming House (Section 3)
- Use Not Permitted
- Zoning Classification Change (Section 20)
- Zoning Verification
- Other (indicate below)

Description of Complaint:

Instructions:

- Please include a site plan and date stamped photos as evidence. Indicate the location of photos illustrating nonconforming structures and conditions on the site plan.
- Please include information about what activity is taking place, when it is happening, and specific information about where it is happening. If possible, also include the names of individuals we may need to contact regarding your concerns.
- Questions about this form should be directed to the Paradise Hills Special Zoning District Commission.

The Process for Complaints is listed in the Paradise Hills Special Zoning District Ordinance: SECTION 18: NON-CONFORMING USES, ENFORCEMENT AND PENALTIES; SUBSECTIONS 18.0-18.25

HISTORY OF PREVIOUS COMPLAINT CONCERNING THIS PROPERTY:
(This section is completed by the PHSZD Commission)