

Paradise Hills Special Zoning District Commission

Meeting Minutes | January 11, 2024

(Meeting held over Zoom)

Commissioners:

Elizabeth Haley, Chair

Abel Cardenas

Kimberley Fleck

Pete Reser

Val Vaughn

Public Participants:

Ray Gallegos (10012 Park Lane)

1. Call to Order, Roll Call by the Commissioners to establish a Quorum. Vote by the Commissioner present to approve the agenda.
 - a. The meeting was called to order at 6:33 PM. Roll call was taken, and a quorum was established. The agenda was approved but amended to allow Mr. Gallegos to speak about his application before public comments.
2. Permit Application, Ray Gallegos (10012 Park Lane)
 - a. Addition to his home, asking for 5' variance.
 - b. Has submitted the documentation but sounds like his contractor emailed it directly to us, rather than using the application process.
 - c. Commissioner Haley described the process and what needs to be done. Recommended he call 811 and take a picture of the flags.
3. Public Comments
 - a. No public comments.
4. New Business
 - a. Business owner (person unspecified) would like to know our ordinance.
 - i. On Greene Street, across from homes
 - ii. Early childhood development center nearby

- b. Commissioner Haley would like to put together a group to analyze the situation.
 - i. Commissioners Cardenas and Fleck volunteered.
 - c. Our ordinance currently follows Bernalillo County's ordinance.
 - d. Commissioner Reser suggested the Commission buy a measuring wheel. Commissioner Haley moved that we approve that purchase. All were in favor.
 - e. Commissioner Vaughn expressed disapproval of the cannabis business due to the houses across the street and children in proximity.
5. Vote to approve Kimberley Fleck as Commissioner Secretary
- a. Commissioner Reser moved to name Kimberley Fleck as Secretary of the Commission and to give her rights to the data system. Commissioner Reser seconded. All were in favor.
 - b. Commissioner Haley asked if we wanted to vote on Chair or Treasurer.
 - i. Commissioner Reser suggested that we need to find someone else to help as Treasurer, but he will continue until we do.
 - ii. Commissioner Elizabeth Haley will remain as Chair.
6. Vote to approve completed Minutes.
- a. No Minutes to approve.
7. Treasurer's Report
- a. No report, hoping to have a year end report at next meeting.
8. Commissioners Haley and Fleck will give a Status Report on "OPT-IN." The Commission is collecting signatures to opt into notifications by email for zoning issues.
- a. No change to status.
 - b. Would like to automate a newsletter post the agenda and other announcements to email addresses on file who have opted in for notifications.\
9. PHCA Communication
- a. Commissioner Haley asked if either Commissioner Fleck or Commissioner Cardenas would consider being set up as a contact for PHCA. Nothing was decided.

- b. Commissioner Fleck brought up that she received a certified letter from the Office of Neighborhood Associations saying that we needed to provide the PHCA bylaws. Commissioner Haley indicated those have been submitted.

10. Report on PHSZD zoning permit applications in 2023 backlog

- a. Four total, three recent and in progress (incomplete).

11. Review of posted ordinance revisions as of January 11, 2024

- a. Commissioner Haley suggested again an in-person to go over the ordinances together. Commissioner Vaughn would like to participate but will be going in for shoulder surgery soon and will be unable to participate for a while afterwards.
- b. Commissioner Haley is going to give the ordinances that we've posted and gone through to Yntema for review.
- c. The Commission will focus now on residential and street parking.
 - i. Discussion about RV parking.
 - 1. Should we require a permit to park RVs in front?
 - 2. Commissioner Vaughn asked if we really want RVs parked in front, even with a permit?
 - 3. Commissioner Reser is in favor of saying no RV parking in setback, only in designated parking areas.
- d. Commissioner Haley proposed that the next meeting is a legislative meeting to vote on the ordinances that we have already finished.

12. Adjourn to the next scheduled meeting.

- a. The meeting was adjourned at 7:42 PM.

Transcribed from recorded meeting on 4.2.2024.
by Kimberley Fleck, Secretary

Approved on 4.16.2024.